



Re: Recommendation for Ricardo Mendez

To Whom It May Concern:

I am pleased to provide this reference letter on behalf of Ricardo Mendez. Mr. Mendez has been a business associate for over seven years and an employee for approximately three years. At all times, I have found Mr. Mendez to be professional, innovative and diligent in his various capacities.

Mr. Mendez has proven proficient in designing software applications. He is patient, a good listener and has successfully worked alongside clients as well as employees in training and program design. Additionally, he is fluent in Spanish. He is a curious individual with broad knowledge in Access, Docuware and payroll applications.

Kindly accept this letter as my recommendation for employment with your company.

Feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Ruth Newby", is written over a light blue horizontal line.

Ruth Newby  
President, TransPar Group

*Responsible Student Transportation*

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